

## Site Based Meeting Minutes

December 10, 2013 6:30pm Media Center

- Introduction- Colleen Johnson welcomed everyone to the meeting and started promptly at 6:30.
- Approval of Minutes- Kelly Crowell motioned to accept minutes and Shirley Bennett seconded it.
- Present – Colleen Johnson, Marianne Conti, Amanda Conti, Jill Reed, Alan Buck, Michael Black, John Arnett, Kelly Crowell, Sarah Miller, Shirley Bennett, Tawnee Bounds, Trey Staviski, Taylor West, and Elenia Daniels.
- Absent – Sam Basden, Lynette Reed, Brooke Stegall, Gabriela Grello, April Dawkins, Lee Casey, and Phillip Price.
- Mr. Basden's Absence- He is attending the Union County Commissioners Board meeting.
- PRHS Student Services
  - School Improvement Plan- School Improvement Plan was approved by Site Based and PRHS so is now under review with the county office. When it is approved, it will be on the website for perusal.
  - New Club Idea from student, Taylor West- Justice Club to bring awareness to fight social injustices (human trafficking, child slavery, poverty) Jan 7<sup>th</sup> and meet 2 times a month for 45 minutes. She has the required petition and Mrs. Baucom will sponsor. She has been made aware that it has to be approved by Site Based and should hold off on the Jan 7<sup>th</sup> meeting. Mrs. Daniels shared with Taylor to possibly pursue being a Global Scholar and information is available in Guidance.
  - Student Recognition- An ice cream social was held today in recognition of students on the A honor roll.
  - Staffing- Mrs. Morant resigned and we are currently waiting on board approval for her replacement.
  - Attendance Recovery- Letters were sent out to inform parents of the process to recover absences. Questions should be addressed to Mrs. Martinez.
- PRHS Instruction
  - 1 to 1 training- Mrs. Rimmer is doing In Service Training for teachers during planning with focus on Google and Moodle applications.
  - PLC's- PRHS is currently in procedural development mode for this process and it should be in full swing for 2<sup>nd</sup> semester.
  - Poetry Slam- 15 classes participated with 18 finalists and 3 winners.
  - Final Exam Schedule – Exams will begin on Monday, January 13<sup>th</sup> and go through Thursday, January 16<sup>th</sup> with Friday being a make-up day. Exams begin at 8:00 and end around noon and students with a note will be allowed to leave campus at that time. Those staying will attend review period for following day's exam. Students not staying after 4<sup>th</sup> block exam (for 1<sup>st</sup> block review) will not be counted absent.
  - EOC Tutoring- PRHS has hired tutors for English II, Biology, and Algebra I using EOC Remediation Federal funds. Mr. Arnett asked if teachers were still able to tutor and Mrs. Daniels stated that they are, this is in addition to our normal tutoring process.
- PRHS Operations
  - Budget- the state 20 day headcount allocation has not yet been received and we are currently spending at 80% of our previous year's budget.
  - Laptop Repair/Replacement- a link has been sent out that allows teachers to check and see if a student has turned in their laptop for repair and whether they have a loaner. Tawnee Bounds shared teacher concerns regarding hours available for students to take their laptops for repairs to Ms. Usefara – possibly extend her hours through all lunches or alternate days for 1<sup>st</sup>/ 2<sup>nd</sup> lunch and 3<sup>rd</sup>/4<sup>th</sup> lunches. Mrs. Daniels will look into this.
- Old Business - None noted



Growing Possibilities...



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- New business
  - Parent Concerns- None noted
  - Student Concerns- Note noted
  - Teacher Concerns- None noted
  - Administrator Concerns- None noted
  
- Special Programs / Upcoming Events
  - Athletics- Fall banquet is Wednesday, December 11<sup>th</sup> at 6:00 in the auditorium and winter events are in full swing.
  - Theater- State competition was at Greensboro College and they received Superior rating.
  - Art- There will be an Art Show after the 2<sup>nd</sup> semester begins.
  - Chorus- Concert is Thursday, December 12<sup>th</sup> at 7:00. Holiday Spectacular is Dec 19<sup>th</sup> at 7:00
  - Band- Concert is Friday, December 13<sup>th</sup> at 7:00. Band fruit will be delivered Wednesday, December 11<sup>th</sup>.
  - Community Partners- The Interact Club members will be visiting Walter Bickett Elementary School on Friday, December 13<sup>th</sup>.
  
- Conclusion
  - Next meeting – Tuesday, February 11, 2013 at 6:30pm in the Media Center.
  - The January meeting is scheduled during final exams and with nothing foreseeable to report during that time, Mrs. Johnson proposed to cancel that meeting. With minimal discussion and no opposition, the meeting is cancelled.
  - Trey Staviski motioned to adjourn the meeting and Mrs. Bennett seconded the motion.

Respectfully submitted,

*Jawnee Bounds*

Secretary, Site Based Committee



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