

## Site Based Meeting

May 14, 2013 3:00pm Media Center

- Introduction- Forgione welcomed everyone back.
- Approval of Minutes- 1<sup>st</sup> Black, 2<sup>nd</sup> –Forgione approved by unanimous vote
- Present- Kathleen Richert, Colleen Johnson, Stephanie Zak, Tawnee Bounds, Michael Black, April Dawkins, Gabriela Grello, Amanda Conti, Natalie Conti, Susan Forgione
- Absent – Sam Basden, Sarah Miller, Hailey Reed, Trey Staviski, Heather Welch, Shirley Bennett, John Arnett, Jill Reed, Kelly Crowell, Marianne Conti, Taylor West, Michelle Lair
- PRHS Student Services
  - Academic Excellence - Richert said there was an opportunity to send in applications for Service Club of the Year. Interact received the Service Club of the Year award due to its outstanding service record- Walter Bickett, two blood drives, etc.
  - Awards Night- Ms. Daniels is organizing this event. It will be a combined awards night and is scheduled for May 29, 2013 at 6pm.
  - Senior Week- May 28-31, 2013
  - Graduation Rehearsal- This will be on May 31, 2013 in the auditorium.
  - Graduation- June 11, 2013 at 12:30pm at the Cabarrus Arena.
- PRHS Instruction
  - Superintendents Meeting at CATA- Basden and several parents from our Site Based Committee are at this meeting today.
  - Exam Week Schedule/Plan – June 4 -7<sup>th</sup>, 2013. Monday, June 10, 2013, will be a regular school day. Students will have the opportunity to do make-ups for exams. There will be meaningful activities for the student body.
  - Staff Schedule for last week of school- Forgione said the final staff meeting will be on Monday, June 10<sup>th</sup>, after school. The cumulative folder process will begin at 8am on Tuesday, June 11, 2013. Then, we will have graduation at 12:30pm. Teachers and staff have a choice after graduation. They can do either of the two options:
    1. They can come back to school and finish all “close out” activities, and not have to come to work on Wednesday, June 12, 2013.
    2. They can go home after graduation and report to school on Wednesday, June 12, 2013, to finish all “close out” activities. In addition to the customary “close out”, April Dawkins mentioned that all laptops will need to be turned in as well.
  - PLC’s – Richert said we have to do PLC’s next year. Basden and several other high school principals have come up with a proposal. They suggest meeting every Wednesday from 7:45-8:30am. Students arriving before 8:30am would report to the commons area. Supervision of these students would be provided by administration and guidance.

Questions and Concerns:

    1. How could it be approved to take 30 minutes out of every Wednesday, when moving exam days proved to be such a problem this year?
    2. If this time is approved, then it can only be for the purpose of PLC meetings - not clubs, tutoring, etc.
    3. Someone asked if the 4<sup>th</sup> Wednesday of each month could be set aside for an afterschool PLC meeting, much like the correlate meetings of past years.
    4. Who makes up the PLC? Would it be by department or cross-curriculum?
    5. If it is by department, how do we choose which subject’s PLC to attend?



Growing Possibilities...

6. What kind of accountability would be enforced?
7. What would the measurable outcomes be?
8. Who is going to monitor the PLC's?
9. What are the expectations of the PLC's?
10. Are the PLC's our Correlates?
11. Who will make up the agendas?
12. Who will monitor /post the minutes?
13. What about having the PLC meetings during planning?

In summary, Site Based Committee predicts parent concerns about the unstructured and non-educational time while students wait for class to begin. We expressed concerns of meeting at 7:45-8:30 am. We suggest our meetings take place during planning or on the 4<sup>th</sup> Wednesday afterschool, depending upon the structure (by department or cross curriculum).

- PRHS Operations
  - 1:1 laptop collections- Dawkins discussed that student laptops will be collected on May28, 2013. Approximately 200 of them will be used for EOC testing.
- Old Business
  - none
- New business
  - Parent Concerns- none
  - Student Concerns- none
  - Teacher Concerns- none
  - Administrator Concerns- none
- Special Programs / Upcoming Events
  - Athletics-Playoffs are on-going. The Spring Awards banquet will be on May 22, 2013.
  - Theater- *The Wizard of Oz* will be in May 16-17, 2013 at 6:30pm, as well as a matinee on May 18, 2013. They will be making a special teacher production on May 15<sup>th</sup>, 2013.
  - Art- Things are on-going.
  - Chorus- The chorus concert will be held on May 21, 2013.
  - Band- The band concert will be held on May 23, 2013.
  - Community Partners- Forgione mentioned that the Porter Ridge Cluster Forum with Dr. Ellis, the Superintendent, will be held on May 28, 2013 at PRHS.
- Conclusion
  - Next meeting – Tuesday, August 13, 2013 time to be announced
  - Tawnee Bounds motioned to adjourn.



Growing Possibilities...