

Site Based/CLT Meeting: Tuesday, November 27, 2007 @ 6:30pm

Shelia Horne opened the meeting by welcoming everyone and introducing Renee Steeb, the new freshman parent representative.

Basden began the meeting with “State of the School” issues:

- Acknowledged recent bomb threats while stating two students had been charged with making the threats. Also acknowledged the weapon issue, again stating the student(s) involved had been caught.

Several parent representatives, along with Ms. Robinson, gave thanks and appreciation to administration and staff for the manner in which the issues were handled. The parent representatives also thanked Mr. Basden for his “connected” messages regarding the disclosure of information.

Basden continued the meeting with the issue of the '08-'09 school year budget. He is required to submit budget requests by December 6, 2007. Items discussed were as follows:

- ***Lobby Guard*** – A self-service visitor management system designed to help public and private institutions maintain control and more effectively manage visitor activity. The machine would take a photo ID from both the license and the actual person standing at the machine in order to successfully match the party, along with disclosing any and all pertinent information regarding legal issues/charges from that person’s past or present. Once the visitor is “cleared”, a ticket will be distributed to the visitor logging him/her into our school. When the party is ready to leave the building, he/she will log out using the same ticket. If the *Lobby Guard* reads suspicious information, administration will immediately be notified by a text message to the Principal and they will determine if the visitor is allowed to remain in the building or must be escorted off the property. It is Mr. Basden’s intention that *Lobby Guard* first be used for adult/student interaction purposes, such as guest speakers or visitors asking to see students/teachers, in addition to the current visitor’s pass. The cost of *Lobby Guard* is a one time fee of \$8,500 to purchase the product.
- **Six Carts w/ laptops, digital projectors & speakers** – approx. \$14,300
In addition to the six carts that have already been ordered this year (which Mrs. Robinson stated had just arrived), Mr. Basden would like to purchase at least six additional carts, averaging two carts on each hall.
- ***School Island*** – A web based assessment tool for students. Students would log on School Island for additional practice of skills and/or assessment. Mr. Basden stated “School Island is NOT a teaching tool....not to be used for instructional purposes....simply additional practice and assessment purposes.” All EOC courses are represented on School Island as well as many non-EOC courses and could be used for benchmark testing. The program does include Spanish and French, however at a very basic or “elementary” level. If purchased, the program would be housed in one of the computer labs off the media center and monitored by an additional staff member(s), which will also be slated into the budget request. The service would be offered throughout the week, before and after

school, with the possibility of Saturday morning use for various needs. School Island would also aid in attendance recovery, providing documented time and instructional practice. Other schools in the county currently use School Island and are experiencing positive results. Questions raised about School Island are as follows:

Q1 - What is the benefit of funding an additional staff member to monitor School Island when we have classrooms packed with 30+ students...wouldn't it be more beneficial to fund an additional teacher position to lower class size?

A1 – Mr. Basden responded by saying it may not be a full-time, certified teacher filling the desired position...it may be one or two assistant positions.

Q2 – Being that we'd lose a computer lab to School Island, how are we going to continue to serve our instructional needs with only two labs, which are already scheduled daily.

A2a - We would look into purchasing an additional laptop cart, housing a classroom set of computers for mobile use.

A2b – We also might split the computer lab time with School Island time...we'll just have to see what our needs are at that time. Scheduling can be arranged...School Island may not be offered every day or all day, everyday.

- Walkie-Talkie Radios – 12 additional radios @ \$300. Mr. Basden stated more radios were needed during the week of the bomb threats for communication purposes. Adding more radios would provide more communication with regard to security/safety throughout the building.
- Surveillance System – Upgrading our system with 8 additional cameras and DVR capability @ \$14,000. The upgrade would consist of cameras with better resolution, providing closer views with specific details.
- Additional Items added to the current budget request:
 - Additional Laptop Cart (previously mentioned)
 - Auditorium Video/Sound System with computer/internet access.
 - Sound System in the Gym and Football Stadium.
 - Five-Year Capital Improvement Ideas:
 - Electronic Sign at the circle
 - Foreign Language Lab

Mr. Basden also informed the committee that the school is currently in the process of installing benches in the locker rooms.

In addition to the budget request, Mr. Basden informed the committee of two other fund pots in which monies can be used: “Remediation” fund (~\$10,000) and “Special Projects” (~30,000) fund.

Mr. Baden requested the committee vote on the budget requests prior to submission. Mr. Korn gave a motion while Ms. Robinson seconded the motion. The budget request was approved by the committee and will be submitted on or before Dec. 6th, 2007.

The meeting adjourned at 8:35pm.

The following members were in attendance: Shelia Horne, Sam Basden, Sandra Fugate, Jessica Garner, Jim Boyce (fine arts for Jessica Briggs), Amber Drye, Mary Robinson, Dan Korn, Steve Jackson, Regina Montenaro, Archie Price, Tom Wheeler, Donna Wilber, Sarah Vick, John Vick, and Renea Steeb