

Site Base Meeting Tuesday October 7, 2008 6:30 pm

The following members were in attendance: Sheila Horne, Sam Basden, April Dawkins, Trey Staviski, Wheeler, Renea Steeb, Nancy Addison, Dan Korn, Jessica Garner, Donna Wilber, Sandra Fugate, Regina Montenaro, Steve Jackson, Archie Price, Jennifer Murray, Susan Ozmore, Dr. Emafo, Megan McCauliffe, and Anthony Mendez

Welcome:

The committee welcomed Dr. Emafo. Dr. Emafo will be the parent representative for the freshman class. The committee also welcomed Student representatives Megan McCauliffe from Student Council and Anthony Mendez from Interact. We are glad everyone could be here and look forward to their input.

Site Base

Correlate Update and School Improvement Plan Update- Sheila Horne passed out a copy of the Correlate updates. The idea was to focus on all the teachers' assignment first. Each department was given a list of priorities 1-5. It was decided last spring that Priority 6 Equity would be incorporated between each of the Priorities. Mr. Basden shared an email that he received concerning the Correlates. The hand out was discussed everyone's suggestions and changes noted and turned back in to Mrs. Horne. Mrs. Horne is to check goals and strategies on each one, noting that Goal 3 needs work. Mr. Basden and Mrs. Addison said they need evidence on each one, which will be data on each one but not to include with each report. Mrs. Horne is already working on Globalization which needs to be added. The motion was made by Mr. Korn and seconded by Mrs. Garner to pass these goals as they are right now with changes being electronically received at a later date. This is considered a 3 yr improvement plan known as an "A living document".

We received and discussed at great length the Survey data from Dr. Davis. Our discussion was centered around the under and over performance and ranking our top three in each of the survey categories, Student, Parent and Teacher. A suggestion was made by Mr. Price that Mr. Basden should include with his Connect Ed messages a recap of what we as a school are doing to work toward the goals that have been set.

Instruction

We received, read and discussed a proposed Honor Code. It was decided by the team to table this discussion until next meeting and all suggestions concerning the Honor code could be e-mailed to Mrs. Horne.

## Student Services

Mr. Basden reported that the plans are set for the Memorial Garden and we are waiting on the contractor. There will more information to follow and a link to be added on our website. Mr. Basden will get information to Mrs. Dawkins.

## Operations

Mr. Basden reported that our Fall Curriculum night (9-9-08) went well, however the number attending was low he felt good about standing at the front and greeting the one's that came. We had some discussion concerning class incentives with helping with our attendance. Mr. Basden threw out the idea for next year of passing the Progress Reports at Curriculum Night. There was discussion and no decision was made at this point. Our upcoming Spring Curriculum night will be Thurs. 2-12-08.

## Site Base

We discussed and voted on the election plan. For our next meeting each department will meet and decide who will be here for the meeting. Mrs. Horne will give us a sheet at the November 18 meeting. Mr. Basden outlined and led this discussion since it was concerning our current Chair, Mrs. Horne. The committee decided it will be a two year cycle. The new chair will be elected in the odd years, allowing the new chair to spend the spring with the previous chair while being assisted by the previous chair. Math, English, Art, PE, and Media will also elect a new representative in the odd years for a two year cycle. History, Science, CTE, Guidance, EC, and World Languages will elect a new representative in the even years for a two year cycle. Mr. Basden addressed a question regarding splitting up the team mid- year. Mr. Korn made a motion to approve this plan and Mrs. Garner seconded it, everyone was in favor and all approved.

## Conclusion

Mr. Basden shared with us that Porter Ridge has two new administrators: Randy Overcash Asst. Prin. of Operations and Donovan Draughn Asst. Prin. of Student Services.

Mr. Basden also shared with us that the damage that our students did to Sun Valley is being handled by Law Enforcement.

We will not have a December meeting.

Our next meeting will be November 18<sup>th</sup>.