

School Improvement Team Meeting
December 8, 2014

Those in attendance: Tim Conner, Shep Stewart, Sara Huckbody, Beth Roncone, Crystal Powell, Lisa Williams, Diana Gagne, Robin Ellis, Melissa Cook, Jes McFadden

1. Lunch Duty
 - a. We will plan on only having two people for lunch duty starting next semester.
 - b. The exception will be on inside lunch days – we will still need three teachers on lunch duty on those days.
2. Cell Phones
 - a. Cell phone policy must follow the board policy. Students can use their cell phones at the picnic tables in the morning before school begins.
 - b. Students may NOT use their phones from 9:30-4:00. (This also means they may not use their phones at lunch).
3. Holiday Luncheon will be on the 18th at 1:00. (This is an early release day for students). Cheesesteaks and pasta salad will be provided. Faculty can bring chips, desserts and/or drinks.
4. Parent Information Night – January 15 at 5:00. Staff attendance is encouraged.
5. NCNS School Support Team will be at UCEC on January 22 to discuss Impact Plan
 - a. Career management is the current focus.
 - b. There needs to be more discussion in the Advisory Committee to make lessons more academic (checking on grades, college ready behavior).
6. Freshman Focus
 - a. Careers will be added.
 - b. We are rethinking how academic and informational it should be.
 - c. Changes will be discussed at a faculty meeting.
 - d. What's working in Freshman Focus? What would you like to see changed? Send suggestions to Mrs. McFadden.
7. Facilities
 - a. A new sign for the front of the building is being worked on.
 - b. Over the break the recreational facilities will be improved.
 - c. We might be able to expand with additional SPCC rooms at some point. Adding a student center would be ideal.

8. Security updates
 - i. Camera crew came in to look at the situation. A cost figure will be received. We are asking for three cameras outside and access to SPCC's cameras show the main hallway at UCEC.
 - ii. An access code could be added to the front door. SPCC doesn't seem interested in this.
9. Tutoring – We need to review how tutoring is done at the present time. It could be more grade specific which means that students who are receiving a C or lower would attend tutoring in the class or classes that they have a low grade in. This would be after the first report card. Share your thoughts with Mrs. Adams and Mr. Conner on this topic.
10. In the future faculty may sign up for various duties.
(Parent Information Night, NHS induction, Glee Club, etc.)

*The next meeting will be on Monday, February 9, 2015.