



# Residency Determination Service (RDS) Reconsideration and Appeal Process

A student may request an appeal **within 10 calendar days of determination**. After requesting the appeal, the student has 25 days to submit the request with all documentation. There is an option of reconsideration and two types of appeal.

## Reconsideration

- ◆ Allows student to change info about himself, parents/legal guardians, and/or spouse
- ◆ Complete this step if:
  - ◆ Incomplete information or missing data
  - ◆ Failure to submit required documents on time
  - ◆ Error while entering information
  - ◆ Change in your personal/living situation

## RDS Appeal

- 1) Request the RDS Appeal Online (must request within 10 days)
- 2) Submit additional information and documentation about student, parents/legal guardians or spouse to support claim
- 3) Submit appeal request
  - \*Additional documentation and appeal request must both be submitted within 25 days
- 4) Answer calls, emails, and/or meet face-to-face (or via technology) to answer any questions and review appeal

## SEAA Appeal

- ◆ Final administrative step in the residency process
- ◆ Cannot be completed before RDS Appeal
- ◆ No additional documentation or information is permitted
- ◆ Conducted by a statewide committee comprised of representatives from:
  - ◆ The North Carolina Community College System
  - ◆ North Carolina Independent Colleges and Universities
  - ◆ State Education Assistance Authority
  - ◆ The University of North Carolina System

For more information,  
visit [ncresidency.org](https://ncresidency.org)