



Union County Public Schools Application for Early Graduation End of the Junior Year

Application Guidelines

1. The student must have accumulated a minimum of 15 credits and maintained an un-weighted 3.0 GPA by the end of his/her sophomore year.
2. The student must have definite and acceptable purposes and goals for early graduation; i.e., entrance into a post-secondary institution, a full-time job commitment, enlistment into the armed forces.
3. Student must submit two letters of recommendation from current or past teachers indicating the student's ability to complete the rigorous schedule of coursework required for early graduation.
4. Requests to take online courses or courses outside Union County Public Schools must be submitted with this application.
5. The student must have a conference with his/her counselor before the end of the sophomore year and submit a formal application at that time. Incomplete applications will not be considered.
6. The application will be reviewed by a school based committee of administrators, guidance counselors and teachers and a decision made within 30 days of the submission date. The completed application should be forwarded to the Central Services office of the Director of Secondary Education for final approval from the Deputy Superintendent of Instruction within the first 10 days of the first semester of the Junior year. If the application is not approved, the guidance counselor will receive a written explanation to give to the student..
7. It is understood that if the required credits cannot be scheduled as needed or if the student fails to earn the credits necessary, the student will not be able to graduate early.



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Name: _____ School _____

Name of Parent/Guardians _____

Address _____

The student must meet with a counselor and submit this application no later than the first 10 days of the Junior year.

Counselor's Signature

Date of Submission

Subject	Required Credits For Graduation	Credits Completed	Credits Needed
English	4		
Math	4		
Science	3		
Social Studies	3		
Second Language	0		
Health / P.E.	1		
2 Electives – Art, World Language or CTE	2		
4 Electives – CTE, Arts, ROTC or other Academic Area	4		

Maximum Potential = _____ Total _____

Proposed Schedule for Senior Year

First Semester	Second Semester



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Student Request for Early Graduation – Please state specific reasons for your request and include post-secondary or job related plans. Please attach any additional information.

Multiple horizontal lines for student request text.

Parent Comments:

Three horizontal lines for parent comments.

Student Signature

Date

Parent Signature

Date

Committee decision _____ Approve Request

_____ Deny Request

Principal Signature

Date

Superintendent Signature (or designee)

Date