

# College Application Tracker

Use this form to note the dates you've completed each task in the application process. It will help you remember what you've already done and what you still need to do.

## APPLICATION

Made copies of all application materials  
Signed and submitted application (online or paper)  
Requested transcript sent  
Paid application fee  
Sent additional materials if needed  
Confirmed college received all materials  
Gave counselor (or school official) midyear school report

College 1	College 2	College 3	College 4
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## TEST SCORES

Took entrance exam  
Had test scores sent  
Had additional required test scores sent (SAT Subject Tests™, AP® Exams, etc.)

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## RECOMMENDATION LETTERS/FORMS

Gave teacher(s) form for recommendation  
Provided teacher(s) with helpful information (i.e., résumé, deadlines)  
Gave counselor (or other school official) secondary school form  
Wrote thank-you notes to recommenders

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## ESSAYS

Completed first draft of essay  
Had two people proofread essay  
Revised and submitted essay

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## CAMPUS VISITS/INTERVIEW

Scheduled visit/interview

Made campus visit

Completed interview

Wrote thank-you notes to college representative and interviewer

College 1	College 2	College 3	College 4

## FINANCIAL AID FORMS

Completed and submitted FAFSA®

Submitted additional required forms  
(i.e., CSS Profile™, college form)


## ADMISSION

Reviewed letters of admission decisions

Reviewed and responded to financial aid offers

Made enrollment deposit to chosen college  
(by May 1)

Notified the colleges you will not attend


## NOTES

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.