

## SIT November 16, 2016 Agenda:

**Attendees:** Kindergarten—Fitzgerald; 1<sup>st</sup> grade—Micciantuono; 2<sup>nd</sup> grade—AmcAuley; 3<sup>rd</sup> grade—Tiller; 4<sup>th</sup> grade—Cackerman; 5<sup>th</sup> grade—JmcAuley; EC—Alvarez; Federal Programs—Lorenzo; Essentials—Leon; TAs—Suarez; Parent--DeForrest

**Welcome:** 1 Minute

**Approval of September's meeting minutes:** 1 Minute—unanimous approval

**Presentation by David Pope of proposed schematic design--**20 minutes

Architecture Firm: Little Associates Design; Construction to begin summer 2017. Completion will be, October, 2018. Idea is to move playground from back to front--make what was playground into parking area--will be first task on list. 9300 square feet new auditorium, 440 seats. Project maps offered. Not all restrooms will be done at one time--one at a time. Green room to be renovated as well. Essentials building with asbestos abatement. Auditorium addition plan offered. In process of trying to get Cherry St. closed near new addition--should know by beginning of January what City Council decides. Possible elevations were shared.

BoE will be presented this schematic on 12/6/16.

*Parent concerned about lack of parking and no plan for additional/beyond 120 parking spaces.*

**Discussion re: year round calendar.** 70 responded to the survey. 88.6% do not want BHESA to change from our year round calendar to that of a traditional calendar. 11.4% does want... Will provide Dr. Houlihan with the survey responses. <https://drive.google.com/drive/my-drive>

*Parent perspective: trading a set of problems for another. Can't honestly say he would be aggressive in either direction, but personally a fan of the year round calendar.*

**Other:**

- **myOn--** digital texts; can pilot it for the rest of the school year. [www.myon.com](http://www.myon.com) Interest inventory completed; reading placement test—adaptive to get Lexile level. Guided Reading levels are also offered. It then gives students what they like to read within their level—50 points above and 100 points below. Monitoring Lexile growth for all ages is easy. Aligned with state curriculum, scope and sequence. Not limited to just your recommended level. You can highlight words for pronunciation and definition. Speed of read aloud can be altered. Actors voices. There is no check in/out per se—so if everyone wants to read the same book it is possible. When a book is completed students have to rate the book. myOn is connected to AR if 15-question quizzes are wanted. myOn app available—you can read off line and then when log back in it will update. Age and level appropriate. Need student id, grade level, first name/last name, and teacher/class. Average copyright date is 2010.

**Grade level Questions and Concerns:**

**5th grade:**

**Why is there no mention of Leader in Me in our SIP?** Look at Goal 3, Strategy 3. It is there. **We thought that was part of the plan?** It is.

**According to the School Improvement Plan, pg. 29, titled, "Checklist of State-required Ongoing Operational Activities, all boxes are checked that our school is in compliance, but that is not true with two of the boxes. Teachers do not receive daily duty-free lunch and we are not provided at least five hours of planning time each week.**

Many times the draft SIP was offered and no feedback was offered. If you look at the posted SIP on our website, pg. 29, the daily duty free lunch was changed to reflect a check mark in the "No" box. This was done before being posted on the website and sent to BoE. However, NC understands safety comes first and allows us to determine if safety would be a concern without available adult supervision. We agree it is not possible to ensure safety without adult supervision. The SIT has always said and it is at the bottom of the lunch schedule: "Teacher should partner with their grade level team for duty free lunch."

Regarding planning: 240 minutes of "regular planning time" is offered. The 15 minutes after dismissal duties are completed count as planning time as well, which equates to 75 minutes. Adding both together equates to 315 minutes

**Cafeteria:** There are some classes that arrive consistently late to lunch and because of being tardy they end up cutting in between other classes scheduled lunch times. This causes the other classes to have shortened lunch periods. The second concern about this is that because most teachers who arrive late still leave with their class on their scheduled time departure, their students are left with only ten to fifteen minutes to eat.

**Fourth: N/A**

**Third:** re-addressing—is it possible for parents to eat lunch or breakfast with kids—maybe for birthday only or during birthday month or give a set number of tickets per quarter/semester/year. Tickets would offer assistance with safety and control/parking issues. Make a ticket that acts as an RSVP as well—has to be turned in before the visit so we can check for safety concerns.

*Great idea! Will look into it. Have had companies want to sponsor Doughnuts for Dad/Muffins for Mom, but again—parking is always an issue.*

**Second:** Please make sure that feedback from interventionist is helpful and specific (not great manners, good job) related to teaching point/exit ticket.

**First: N/A**

**Kindergarten: N/A**

**EC:** Copies--have grade levels that are notorious for making so many copies been addressed? ...and if TAs are so available to make thus copies... shouldn't they be used for instructional purposes? Should TAs that are only mainly being used for clerical be moved to other teachers that would use more appropriately?

- Traywick: The **majority** of a TAs responsibilities should be related to instruction; not clerical—however some clerical will occur.
- Tiller offered too—they had enough supervision on playground during recess so it was a good time for Kaperonis to be making copies—during recess; not instruction.
- AMcAuley offered that grade levels have been addressed and are working on making less copies (2<sup>nd</sup> grade--ex. use of Google Classroom). Many TAs have been made to feel

uncomfortable or over hear “comments”. If it could be addressed in a nice way; not to make anyone feel badly. The green room is being used by EC, Counselors, Essentials, 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup>; and sometimes 5<sup>th</sup> for copies—so it can appear more copies are being made because it services so many grade levels/departments.

**Essentials:** N/A

**Federal Programs:** N/A

**Parents:** myOn won't work on cell phones. If problem of students being tardy it may be because they may not know of before time events.

**TAs:** the storage space of stage is chaotic can we clean/organize? Sure.

**Other:**

**Grab n' Go Breakfast**--100+ or more are now eating breakfast. Started out slow in regards to eating in the classroom, but getting better. Students that arrive after 7:25 and we know they are not eating at home—no matter the grade (even Kindergarten) will get breakfast and head to their classroom to eat for a working breakfast. We will look again about Kindergarten continuing to eat in the café mid-year and in March.

Side bar conversations need to stop during faculty meetings. Too many are distracted and cannot hear the presenter.

**No meeting in December.**

**Close Meeting--3:39 p.m.**