2024-2025 Site-Based Minutes

March

Agenda Item	What	Notes
202-2027 Calendar https://ucpsapps.ucps.k12.nc.us/leadershipmemo/memos/4022_26-27_UCPS_Calendar_Priorities.pdf		
Allottments		

February 26, 2025

Member Attendance: Jennifer Brown, Lisa Stephens, Ziozios, Jessica Santana, Dr. Croffut, Light, Sheets, Candace Purcel, Victoria Lelonek, Carolyn Dunad (parent representative)

Agenda Item	What	Notes
Mid Year Data SIP Goals MOY Data MOY CCR Data	Share Information	The middle of year data was reviewed. The school improvement goals were reviewed. • Safety - The first goal is to improve and align schoolwide management and practices. • The second goal is to decrease minor office referrals. • We have decreased overall minor referrals from 67 at this time last year to 40 now. The major referrals have also decreased. • Overall, the school has met this goal. • Academics - The goal is to enhance K-5 core instructional practices and

		enhance small group support to intervene and enrich students. ● We are increasing our percentages. MOY mclass "above grade level" in 2024 was 52%. This year it is 59%. ● MOY iReady "above grade level" - In 2024 - 41% met this. In 2025 - 48% met this. ● Culture - We want to increase exposure to relevant /real world experiences for students. Each grade level has completed one service project. We have one more service project to complete. ● The mClass data was reviewed. There was an increase in scores from the beginning of the year to the middle of year in most grade levels. ● The NC Check In data was shared for the percentage of students who scored at 60% or higher. ● The iReady Math data was reviewed. There was an increase in every grade level from the beginning of year to the middle of year. ● The NC Math Check In data was reviewed. ● The NC Science Check In was reviewed. We do not yet have MOY data for each grade level.

		- The teacher survey results were reviewed. - Data for BT teachers was reviewed. - Career and College Ready data was reviewed. - Our team discussed how we would like to have iReady available for students to practice their skills with. Some teachers wondered if this would help students when they take iReady assessments.

January 21, 2025
Member Attendance:

Agenda Item	What	Notes
Allotment Funds	Share and gather feedback	$17, 360 Spending deadline end of February
Mid-Year Teacher Survey Data	Share plan to discuss and elicit feedback for improvement	

November 18, 2024

Member Attendance:
Dr Croffut
Jessica Santana
Lisa Stephens
Candace Purcell
Victoria Lelonek
Joan Zitel

Stephanie Light
Michelle Dougherty
Jennifer Brown
Lisa Gentile
Parent - Mrs.Dunand

Agenda Item	What	Notes
Goal 1: By June 2025, we will increase our CCR to 74% in reading and 87% in math by enhancing core instruction	Share Check-in Data	The team reviewed this goal. Reading: Currently, 71% are proficient in 3rd grade. 88% are proficient in 4th grade. 78% are proficient in 5th grade. This was based on scoring 60% or higher on the check in. Reading CCR: 3rd grade has 38%. 4th grade has 57%. 5th grade has 50% Math: Currently, 66% are proficient in 3rd grade. 78% are proficient in 4th grade. 91% are proficient in 5th grade. Math CCR: 3rd grade has 33%. 4th grade has 41%. 5th grade has 62%. The check ins are showing that we are progressing toward our goal.
Goal 2: By June 2025, each grade level will participate in one service learning project each semester for the 2023-2024 school year.	Share update on learning projects	Each grade level has picked a community program to be affiliated with. The first project is due by the end of January. The second project is due by the end of April. Kindergarten - firehouse 1st Grade - Nick's Snack 2nd Grade - Senior Nutrition Union County

		3rd Grade - Bright Blessings 4th Grade - Move for Jen 5th Grade - White Oak Assisted Living and Rehab
Goal 3: By June 2025, we will decrease minor office referrals by 50% by implementing a school-wide behavior system.	Share update on Ed Handbook data	All teachers are following the leveled behavior referral process. Last year in the first quarter there were 19 minors. This year there were 13 minors in the first quarter. All of the minors this year have occurred in 3rd - 5th grades.
EOY Testing Dates	Schedule dates Form	Testing Window - May 23 - June 6 Reading - Friday, May 23rd Math - Wednesday, May 28th Science - May 30th Reading Retest - June 5th Makeup Days - May 27th, 29th, June 1st
Media Advisory Committee		UCPS Board Policy 5-1 Everything that goes into the media center has to be looked at and approved before it is ordered, placed in the library. Media Review Committee - reviews challenges Classroom libraries should also be reviewed/vetted. If the book is in the Rea View library, it is okay to have it in the classroom. If it is not in the library, it should be vetted.

November
GR3 Reading Assessments must be scheduled on or before Friday, May 30, 2025
GR4 and GR5 Reading Assessments must be scheduled on or before Tuesday, June 03, 2025
GR3, GR4, GR5 Math Assessments must be scheduled on or before Tuesday, June 03, 2025
GR5 Science Assessments must be scheduled on or before Tuesday, June 03, 2025

Read-to-Achieve testing of GR3 students = Tuesday, June 03, 2025
GR3 EOG Reading Re-Test = Thursday, June 05, 2025

- Schools are encouraged to complete make-up testing on a rolling basis to ensure all students are assessed by the end of the testing window.
- EOGs can be administered in any order at individual schools (e.g., reading EOGs on day 1, math EOGs on day 2 -or- math EOGs on day 1, and reading EOGs on day 2).
- EOGs can be administered across two consecutive days but not across three consecutive days.

October 16, 2024
Member Attendance:
Dr Croffut
Jessica Santana
Lisa Stephens
Candace Purcell
Victoria Lelonek
Kim Tasker
Joan Zitel
Stephanie Light
Diana ZioZios
Roxana Williams
Jennifer Brown
Parent - Mrs.Dunand

Agenda Item	What	Notes
- BOY Data	- Data Sheet with mClas, iReady, CCR, GLP information - GLP and CCR data is from End of Grade assessments - Goals for mClass and iReady were made by adding 5 points to end of year data - GLP - Grade Level Proficiency - CCR - College Career Readiness	- Reading and Math - comparing how we did to the previous year - GLP- levels 3, 4 and 5 - CCR - levels 4 and 5 - Data is trending upward and getting close to where it was pre-Covid Goal - to increase CCR from 69% to 74% in Reading Goal - to increase CCR from 82% to 87% in Math - Track this by looking at proficiency in

		mClass and iReady ● mClass goals reviewed ● EOG data will be looked at for grades 3, 4, 5 ● Check-In data to be added soon (November, December) ● Goals were created by adding 5 points to where the grade level was at the end of last year. ● Noticed that data was high in mClass for K-3 and was lower in 4-5 ● Question presented about the lower data in those grades ● 3rd grade fluency was a concern -This is a timed piece. ● If there is a portion tested on mClass it should also be practiced to help the student be familiar with this type of assessment. For example, allow students to read aloud to the teacher. ● Question: Who decides on the math curriculum? Answer: It starts with a committee. ● Use Tools 4 Teachers in Math ● Question: Does the county have a shared place for lesson plans? Answer: No. However, there is a

		pacing guide with games, activities and resources. • Question: Who decided on CKLA? Answer: The curriculum committee decided on this. The board had to approve it.
BOY Data	Share Information	

September 18, 2024

Member Attendance:
Lisa Stephens
Laura Smith
Candace Purcell
Joan Zitel
Victoria Lelonek
Jennifer Brown

Agenda Item	What	Notes
NCStar Plan	Share Information	We discussed the goals for the school improvement plan