

**PTSO MEETING
MINUTES
August 7, 2023**

Meeting called by: Antoinette Enohmbi

General

- **By-laws**
 - Need a review of committee to review by laws every 2 years
 - Committee will be created by executive board
- **Committees**
 - Motion of have scholarship initiative to be included as one of PTO committees
- **Communication**
 - Limit how often Mr. Beals is copied on emails – reach out to him only if his input or approval is needed
 - Committee chairs should copy Antoinette on all communications
 - Create a monthly PTO newsletter to send information to all PTO members/students/staff/faculty
 - Create drive for working file to keep all information/contacts/etc – using Google Drive

Calendar

- August 8 Fall Sports Parent Night at 6:00pm
- August 21
 - New to UCPS Orientation at 10:00am
 - Freshman Orientation 11:00a to 12:20pm
 - New Sophomore Orientation 1:00pm
 - Welcome Back Teachers and Staff
 - Parents pick up Chrome Books
- August 23
 - Open House for grades 10th – 12th from 9:00am to 12:00pm
 - Senior Night 9:00am to 12:00 pm – drop in event hosted by Counseling Department
- September 5
 - School Open house 6:00pm

PTO Membership

- **Invest in Excellence**
 - No update on drone from Mr. Bryant
 - Oculus are up and running

- Gym is now complete and is one of the best in Union County (Beals)
- Fish Bowl project is complete and well equipped with projection devices
- Construction on concession stand and bathrooms is currently going on. Maybe ready for Spring sports
- **Future Potential Projects**
 - Theater upgrade for microphones – don't have details yet
 - IB program signage (if financial assistance is needed)
 - Possibility of converting a classroom into a science lab (currently there are not enough for the IB program)
 - More Oculus

Finances

- 2022 – 2023 financials review
- 2023-2024 Budget review
- Senior Scholarships
- Raise goal from \$10,000 to \$15,000

Committees

- Senior Committee – Senior parking paint being handled by the school
- Hospitality
 - Will provide cookies for parents during freshman orientation
 - Will provide breakfast for staff for Welcome Back for teachers/staff
 - New staff gift – TBD
 - Onsite will manage gifts for weddings/baby showers

Ideas/Miscellaneous

- New potential vendor for promotional items – Latha will send vendor information to Band for consideration.
- Thanksgiving thank you notes – have it be an entire school project not just Seniors
- Propose redesign of CATA Chronicle

Upcoming Meetings

- September 5th General Fall PTSO Meeting at 6:15pm in the Fish Bowl
- September 11 PTO meeting at 4:30 in the media center conference room