

December 7, 2020 PTSO Board Minutes

Meeting Attendants: Megan Huffman, Deb Christensen, Sarah Fazzino, Jennifer Fabrizio, Dee Swanson, Renee Stainback, Antoinette Enohmbi, Kim Kivimaki, Principal Merritt, and Karen Conklin

The meeting occurred via Zoom. The meeting was called to order at 5:33pm by Megan Huffman.

The meeting minutes from the November 2, 2020 meeting were presented for approval. These minutes are available on the CATA website for viewing. Jennifer motioned for approval of the minutes. Sarah seconded the motion. A vote occurred with all approving.

Principal's Report

Ms. Merritt commended the board on their understanding during these unique times. She thanked the board for their efforts including the Kendra Scott fundraiser, the Senior Parade on December 10, 2020 at CATA named "Cars, Cookies, and Cocoa". She thanked the board for their continued communication. She concluded her message with a greeting of "Happy Holidays".

Calendar

12/10/2020- Senior Parade at CATA to recognize seniors

"Cars, Cookies and Cocoa"

12/14/20 to 12/18/20 Final Exam Week

12/21/2020 December Special Event for Teachers to include a BBQ Food Truck

12/22/20 to 1/4/2021 Winter Break

Treasurer's Report

Jennifer presented the Treasury Report.

The full report is available upon request.

It was noted that Wells Fargo provided a donation. Duke Energy provided a donation. In addition, funds received from Amazon Smile totaled \$108.23, the goal being 350.

Membership increased by 1.

Harris Teeter links continue to be advertised for donation to the school.

Color wrap for the fishbowl continues to look good.

A request was made to Principal Merritt to look around the school for upgrades to the facility.

We received an update on the Media Center renovation. During the holiday break, the Media Center will receive new carpet, two 70-inch television monitors. A blank wall canvas exists above the circulation desk and ideas for this area may be presented to Principal Merritt.

Student Representative Report

Alex Roets was not available. Per Megan, he has no business to report. He thanked the board for their efforts and continues to advertise for the Senior drive thru event later this week.

Fundraiser Report

The Kendra Scott event is current and concludes December 8 at 11:59pm.

Kim recognized an email from Karen Conklin for a fundraising event at AR Workshop in Waxhaw for either in person or to go options during January or February.

Sarah conducted research on the Box Tops program for CATA and communicated that it is only valid for schools with grades K-8.

Performing Arts

Renee Stainback presented the report to include advertisement of the "It's a Wonderful Life" performance in conjunction with a local Monroe radio station on December 11, 2020. It will be available via YouTube. The Dance academy continues recordings. The spring musical, Cabaret, hopes to provide in person performances in May depending on state restrictions. Mr. King received positive remarks for providing live feeds of performances.

Senior Committee

As mentioned earlier, the Special Senior Event is this Thursday 12/10/2020 "Cars, Cookies, and Cocoa" to include a senior parade with police escort around the school. Volunteers signed up to provide cookies, hot cocoa, a festive event before the conclusion of this semester. Principal Merritt plans to provide a special message to seniors. The cheerleaders plan to provide school support. It will begin at 4:30pm, teachers and staff are encouraged to attend.

Hospitality Committee

The November event occurred prior to the Thanksgiving Break. It was titled "Thank you for your Commit-Mint". Volunteers provided a variety of gums and peppermints for the teachers. The December event will be like previous months to include teachers receiving gift cards. Teachers received a questionnaire at the beginning of the year with a request for the favorite stores. Volunteers can sign up via Sign Up Genius to provide the gift cards.

Sarah suggested a Chapstick donation event. With increased mask wearing, it may be a nice present for the teachers. Karen said she would look at ideas on Pinterest.

By Laws Committee

Sarah presented the workings of the committee. The by-laws remained unchanged. There were some grammatical errors, those were corrected. It was stated that no board member should hold a position for more than 2 consecutive years in a row. This prevents against theft, and fraud. Deb, faculty liaison, received the ability to sign checks. There is no limit placed on the school liaison holding her position. Deb received accolades for retaining her position since 2007. The committee proposed the bylaws should be revised every 2 years. A motion was made for the Bylaws to be voted on by the General PTSO members. July 1 should be the starting date for PTSO Board member official duties. Per Jennifer it allows for proper auditing of the finances. The committee consisted of Dee, Jennifer, and Sarah. The by-laws vote for approval is tabled at this point. The vote for approval will occur in January 2021 by the general population. Any additional changes may be sent to Sarah or Megan.

Communications

Carol was not available for the meeting. Megan provided the update.

Several different outlets are used to communicate for the school to include a document Principal Merritt deemed as "clean and informative". Thank you went to Carol.

Renee will provide a short portion for presentation.

No old business to discuss.

New Business

Looking at the school calendar, our board meeting would occur on January 4, 2021. However, with this date being a Teacher Workday, Megan proposed the meeting change to January 11, 2021. Megan will alert Alex and Carol.

Megan adjourned the meeting at 6:10 pm.