

PTSO Meeting Minutes
December 8, 2023

Meeting called by: Latha Baddigam

Voting in New Members

- Valerie Peters – Treasure – motion, vote, approved unanimously
- Kelly Levitas – Vice President – motion, vote, approved unanimously
- Latha Baddigam – Interim President – motion, vote, approved unanimously

Finances

- Request from theater department for new microphones approximate cost \$1,000. Remaining budget approximately \$3,500 so the PTSO has enough to fund this request if we choose to do so. Will discuss further at next meeting. Questions about where and how the microphones will be utilized.
- Possible use of Venmo or Square pay to collect payments. Could not use Venmo in the past because Venmo does not allow you to have a non-profit account, it must be tied to an individual on the board and then the account has to be transitioned with any board member change, so it never seemed like a viable option. However, we have a square account which could potentially be an option. Valerie to check into this.
- Need to schedule time for existing board member (Amy) to meet Latha and Kelly at the bank to become signers on the bank account sometime during the week of December 18
- Kelly is fine with continuing the practice of emailing copies of receipts and then turning in the receipt with the reimbursement form at each meeting.

Committees

Fundraising

- Jersey Mikes fundraiser – can choose from 1 day for a 25% donation of all sales from 4pm to 8pm or do over a week with a coupon
- Possible fundraiser at Habitat Grill. Habitat Grill fundraiser would require everyone to show a Cata email to receive donation credit.
- Latha to check with Athletic Director to see what dates would be options to coordinate these fundraisers with home games.

Hospitality

- Upcoming teacher holiday luncheon. Tammy and Kaylee have enough volunteers for this event. Deb made a sign and sent an email to the teachers notifying them about the event.
- Look into options for calendaring events so we don't clash with student council
- Staffing the hospitality committee with additional members is a priority for the spring

Items for Discussion in Next Meeting

- Need to update Bylaws
- Need someone to assist with scholarship and membership. Several parents have been invited to January meeting who may be a good fit for these roles.
- PTSO will also meet once a month via zoom on the 3rd Wednesday of each month. Next meeting will be January 17th at 7pm.
- Sports Boosterclub meeting on January 3 at 4:30 at Cata to brainstorm ideas
- Google Calendar of events
- Streamline PTSO newsletter
- Family Fun night/ Senior night at Union Exchange. Schedule meeting with them after the holidays. They are closed in January and February so earliest option would be a March event. Senior event would likely be a movie night/ bonfire during senior week.

- Discussion how to fund hospitality next year
- Discussion PTSO membership tiers, options for payment/joining PTSO in fall, updating website to reflect payment options, having a general parent meeting for Freshman in the fall

Proposed Projects

- Need new microphones for theater
- Money set aside for drones and Oculus

Adjournment