

**Sardis Elementary School
Site-based Meeting Minutes
March 4, 2021**

Members present: Beals, Austin, Greenwalt, Hutchinson, Villas, Nelson, Myers, Barrett, Gaio, Maness, Skeen, Williams

General Discussions

- March 19th Committee Meetings : These meeting will be rescheduled due to several calendar conflicts including the Jan Burkins professional development session. Administration will send an email with an update.
- After School Tutoring - Funds from the district and from Title 1 are being used to provide after school tutoring for students. The students being served are ones that have been identified by their teachers as ones that may benefit from extra support after school. Times and dates for the tutoring sessions vary by group. Tutoring is both face-to-face and virtual.
- Summer Learning Opportunities - The district is currently considering possibilities for summer programs to help students close gaps in learning due to the pandemic. The models have not been decided upon, but there has been conversation regarding what it might look like. There is a possibility that it may be a summer reading camp (as has been done in the past) or possibly a more comprehensive model. Proper funding and staffing is a concern. Some Sardis staff members have volunteered to work, but no determination has been made as administration is still waiting on word regarding a district plan.

Committee Discussions

Virtual Committee - Barrett

- The committee is finishing up the series of tutorial videos to provide support with basic technology tools for teachers and staff using Canvas as a platform.
 - The group is working to determine what their next steps will be in the process of sharing these with teachers.
 - Mr. Beals suggested the committee (and others) may try to provide coaching support in using technology tools for virtual learning as mini-professional development opportunities.
 - Ms. Barrett asked for the group to please share other ideas for facilitating the work the committee has done.

Parent Involvement - Austin

- Cooking Video Project Update
 - The pilot episode of “Cooking with Sardis” has been uploaded to Youtube.
 - The committee has created a five minute video advertisement explaining the project to parents to go out on social media beginning March 8.

- Mrs. Nelson is working on a flyer to send home asking for parents to submit videos which will appear on the cooking show.
- The deadline for submission is March 25.
- The target date for the video release on Youtube will be mid-April.
- Drive Up Event for Families -
 - The committee is still planning to collaborate with the PTO to hold a drive up event to support families. We are currently having conversations with Indian Trail First Baptist Church and Heart for Monroe to get additional support.
 - Mr. Beals also mentioned there are funds for parent involvement activities available and to go ahead and work with Mrs. Frycz and other committee members to get an order ready.
 - Materials purchased will be educational resources in packets for parents to take home to use to help their children academically.
 - The group is looking at the end of April as a possible date for the Drive-up Event.

Vertical Planning Committee - Gaio

- The buddy classes are still working together.
- The committee has shifted focus to Social Studies. There is a new curriculum that the state has adopted.
- The committee is working to find common threads and create a visual using color-coded cards to point out the scope and sequence of vocabulary, people, events and concepts.
- This is similar to the work the Ms. Frycz is doing to vertically align writing and show how the skills build from grade-to-grade.

Morale - Hutchinson

- Three subcommittees are working on projects simultaneously:
 - Card Committee - Cards to staff members have been well received this year. The committee also has been sending cards to people who have been out of school due to quarantine and/or illness.
 - Decorations subcommittee- This group is working to decorate the common areas of the school thematically for the seasons.
 - Give-away Committee - Monthly drawings for gift cards and other treats will continue.
- The group is considering a “Parent Appreciation” Day
- An “April Surprise” for teachers is in the works.

MTSS - Villas and Greenwalt

- MTSS Academic
 - MTSS Lawsuit - Our school continues to follow the time line for the 9 action steps required by the district and state.
 - Most of the changes and updates for our school relate to paperwork.

- Sardis has always been proactive in communications with parents regarding the MTSS process.
- Tier II transition meeting are currently underway.
- Tier III parent meetings will be held beginning mid March.
- MTSS Behavior
 - Next school store reward days will be in mid March.
 - Donations and newly purchased items will be included.

PTO - Maness

- Next Dollar Day fundraiser will be Lucky grams from parents during the week of St. Patrick's Day. The process is being tweaked a bit to make it easier for teachers and parents.
- The PTO is also working on a process for parents to make donations to their child's classroom in order to provide treats for the classes.