

Sardis Elementary School Improvement Team
January 10, 2024

Members Present: Kelly Frycz, Todd Swackhamer, Josephine Maness, Lynn Presson, Breanne Villas, Jean Greenwalt, Tanya Crisco, Missy Pelles, Jennfer Myers, Stacey Larson, Amy Castro, Chrissy Bloom, Lee Hutchinson, Allison Siler, Danelle Segers, Ali Geisinger, Jen Cooper, Lesa Williams

- **Teacher Survey Results:** We need new walkies for teachers that do not have them. Reviewed school survey data and held discussion on areas that have dropped in approval. Conduct: Admin. Follows policy for consequences for discipline. Trying to change the mindset of the student. May need more tools for teachers to reiterate appropriate consequences. Teachers need to use the ED Handbook to report behaviors. Support Services: Make known to the counselor the first step to other professionals. Counselor will look back into setting up social groups. Tier 2 and 3 behavior issues should be e-mailed to counselor. If a teacher needs a counselor they may email, text, radio, use a pink sheet to get in touch. Any follow up between a counselor and a student may be confidential. The counselor comes to classes once a month and will reschedule if a class is missed.
Educational Issues: Site base team members need to be sure to take back information discussed as site base meetings to their teams.
Technology: Connectivity issues are not a problem concerning computers or I-pads. Help desk tickets should be utilized when needed.
- **Website Update:** Kelly is updating the website and all teams should have completed their new pages and sent in to Kelly.
- **Miscellaneous:** Share everything with your teams. Communication is important. Kelly will put the newsletter she sends via e-mail in the Sardis Playbook.
- **Sickness:** If a child is throwing up, call the parent.
- Intent letters are going out.
- The optional workday on Jan. 25 was not required.