

Locker and Lock Policy

LOCKERS AND LOCKS: Each student will be assigned a locker and lock by a classroom teacher, which are the property of Union County Public schools. All personal and non-essential belongings, including but not limited to: backpacks, gym clothes, cell phones, air pods, Smart watches, lunch boxes and snacks must be stored in lockers at all times during the school day. Students should not presume to have any right to privacy. Lockers may be searched/opened by a school official and/or associate at any time. Students must use a school issued lock on his/her hall locker. Any non-school lock is subject to being cut off. Students may only visit lockers during designated times and by permission of teachers or administration. Lost locks can be replaced for \$7.00 each. The school is not responsible for the loss of items due to students failing to keep their lockers locked when not in use. Students are never to swap lockers or assume ownership of a locker that has been vacated. Students may not share a locker. Students should not bring valuable items with them to school. The loss of items not required for school will not be investigated or replaced by the school.

Lock Information:

1. DO NOT share your locker combination with anyone, not even your best friend.
2. Write your combination somewhere safe until you memorize it.
3. When you close the lock, be sure to spin the dial. If not, someone can pull on the lock and get into your locker.
4. If you forget your combination, you may write down the long number on the back and bring that to your homeroom teacher, grade level administrator or school counselor. We will make sure that it is your lock and locker before giving you the combination.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____