

Comprehensive Progress Report

Mission:

Rock Rest Elementary is committed to creating a safe academic environment that will prepare students for a successful future in a global society, while addressing students' emotional and social well-being.

Vision:

We will create students who embrace the challenges and the struggles of the 21st Century and are equipped to be successful citizens.

Goals:

100% of the instructional staff will participate in professional development that is targeted toward meeting students' academic needs. This will ensure we will have strong Tier I instruction.

100% students will participate in curriculum and opportunities that incorporate concepts from UCPS' Portrait of a Graduate.

100% of the staff will partner with parents to ensure the success of students.



Activity in the last 12 months

! = Past Due Objectives

KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		High expectations for all staff and students			
KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Students are held responsible for their own actions. Our staff works daily building relationships with students and their families. That way, we have a higher level of support when needed. Students are provided with positive feedback in a way that will provide them with specific detail about work and behavior ethics. All of our students are held to the same expectations. The culture across our building is consistent because we are all on the same page.	Limited Development 09/27/2019		
		Priority Score: 1 Opportunity Score: 2	Index Score: 2		
<i>How it will look when fully met:</i>		Teachers will have systematic procedures in place for classroom management. The PBIS ticket chart will be used in a consistent manner. Procedures outside of the classroom will be consistent with school wide management processes including movement in the cafeteria, hallways, and bathrooms, as well as recess expectations. Every teacher will collaborate within their grade level to support one another in being consistent.	Objective Met 09/11/23	Rosanna Teal	05/01/2024
Actions					
	10/12/22	New staff will attend an orientation with administration. During this orientation, school wide policies and procedures will be introduced and practiced.	Complete 08/19/2022	Kristy Thomas	08/23/2022
<i>Notes:</i>					
	10/12/22	The beginning of the year staff meeting will include modeling expected procedures in the classroom and common areas.	Complete 10/28/2022	Kristy Thomas	08/23/2022
<i>Notes:</i>					
	10/12/22	The school nurse will review all procedures for health concerns and emergencies with all staff.	Complete 10/28/2022	Jeanne Baucom	08/26/2022
<i>Notes:</i>					
	10/13/22	Staff will visit classrooms of peers to discuss management techniques that are helping to engage all students in learning.	Complete 05/31/2023	Kristy Thomas	05/01/2024
<i>Notes:</i> This will occur on an as needed basis.					

4/6/23	2023-2024 staff members will have an orientation with administration, as well as with their grade level or team. This meeting will be to establish knowledge in management practices in our building. Teams will bring to the table any management concerns. If further direction is needed, it will be addressed with administration.	Complete 08/25/2023	Megan Moore	05/01/2024
<i>Notes:</i>				
Implementation:		09/11/2023		
Evidence	9/11/2023 Office visits for minor infractions decreased. Students also had the chance to visit the PBIS cart over a period of 2 days instead of it taking 2 weeks for students to receive their prize for meeting expectations.			
Experience	9/11/2023 Teachers reviewed and practiced the systematic procedures prior to the school year beginning with administration. The PBIS ticket procedure was revamped during the 2022-2023 school year after discussion among the site base team. The changes were made to allow teachers to be more consistent with expectations, as well as ensure that students receive their reward in a more timely fashion.			
Sustainability	9/11/2023 Every year when new staff are hired, administration will be responsible for providing orientation into the Rock Rest procedures and expectations for students' behavior and conduct. Throughout each school year, procedures will also be reviewed with staff to ensure that every member in the building is consistent.			

Core Function:	Dimension A - Instructional Excellence and Alignment
Effective Practice:	Curriculum and instructional alignment

	KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			Teachers are currently working with the instructional coach and curriculum support to build units of study in literacy that are not only aligned with the standards, but also on strategies/methods of instruction that push our students. Grade levels currently do their own math, science, and social studies planning.	Limited Development 09/27/2019		
<i>How it will look when fully met:</i>			<p>Instructional teams and curriculum support will analyze well-designed summative assessments to drive instruction that align to standard(s) or a benchmark. Learning goals will be composed that incorporate specific skills, knowledge, and attitudes that we want our students to achieve. Instructional practices, strategies, and scaffolds will be utilized to ensure all students meet or exceed the learning goal and objective. Constant evaluation and monitoring of student progress will be critical in determining the next steps towards accomplishing the goal. Evaluations will be part of daily HYPE, Language Lab, and other formal data collected by teachers.</p> <p>One focus for the upcoming school year will be on our WIDA students and their growth. Professional development will center around language, in accordance with listening, speaking, writing, and reading abilities of our EL population.</p> <p>Cold writing prompts, using content knowledge, will be given three times throughout the school year. Data collection, using a rubric, will also include instructional points from HYPE and Language Lab.</p>		Elaine Shobert	05/15/2025
Actions				2 of 7 (29%)		
		11/8/23	ESL team will lead staff PD in looking at the WIDA test examples for each grade level and aspects (reading, writing, listening, and speaking). Staff will notice patterns and record by grade level.	Complete 09/28/2023	Krista James	10/25/2023

<i>Notes:</i>				
11/8/23	ESL team will lead staff PD on current student WIDA scores. PD will include how to interpret scores, and what is the next step for the student to get them to meet the goal.		Krista James	10/25/2023
<i>Notes:</i>				
11/8/23	Teachers and all other support staff will analyze the cold writing prompt given in October. Grade level rubrics will be utilized and data will be kept on a Google spreadsheet.	Complete 11/01/2023	Elaine Shobert	11/01/2023
<i>Notes:</i>				
11/8/23	Cold writing prompts will be used in all grades three times a year. The prompt will remain the same for each grade level. This will allow the teacher/grade level to compare growth. The prompt will also include content knowledge expectations.		Elaine Shobert	05/01/2024
<i>Notes:</i>				
10/5/23	Instructional teams will utilize the NC standards, crosswalks, and summative assessment data from the end of the previous year to determine the essential concepts, principles, and skills that students should acquire and retain at each grade level.		Elaine Shobert	05/01/2025
<i>Notes:</i>				
10/5/23	Teachers will use formal and informal assessments, not limited to NC Check-ins, mClass, and classroom assessments, to drive instruction for his/her particular set of students.		Elaine Shobert	05/01/2025
<i>Notes:</i>				
10/5/23	Instructional teams will develop clear and measurable statements that describe what students should know, understand, and be able to do.		Elaine Shobert	05/01/2025
<i>Notes:</i>				

Core Function:		Dimension A - Instructional Excellence and Alignment				
Effective Practice:		Data analysis and instructional planning				
	KEY	B3.01	Instructional Teams use student learning data to identify students in need of instructional support or enhancement.(5110)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			C	Limited Development 09/11/2023		
<i>How it will look when fully met:</i>			C		Elaine Shobert	05/16/2025
Actions						
Notes:						

Core Function:		Dimension B - Leadership Capacity				
Effective Practice:		Monitoring instruction in school				
	KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			The principal visits classrooms regularly to get to know the students, as well as monitor instruction.	Limited Development 09/27/2019		
			Priority Score: 2 Opportunity Score: 2	Index Score: 4		
<i>How it will look when fully met:</i>			Teachers will be provided the 2022-2023 timeline for evaluation procedures. Teachers are part of a comprehensive plan, standard plan, or abbreviated plan based on entry into the district, as well as renewal certification. Orientation will be held with teachers within the first ten days of the beginning of the school year. By September 30, all staff will have their PDP initial review, pre-observation conference, observation with a minimum of 45 minutes, and a post conference within ten days. Other yearly observations will be held in regulation with the evaluation timeline. All summary evaluations will be completed by May 12, 2023.	Objective Met 06/29/23	Kristy Thomas	05/31/2023
Actions						
	10/12/22		Orientation will be held within the first ten days of the school year.	Complete 08/26/2022	Keitha Rodden	09/02/2022
Notes:						

10/12/22	2022-2023 Timeline for Evaluation procedures will be made available to the staff in the Google Drive.	Complete 09/19/2022	Keitha Rodden	09/15/2022
<i>Notes:</i>				
10/12/22	PDP initial reviews will be conducted by administration.	Complete 09/21/2022	Keitha Rodden	09/30/2022
<i>Notes:</i>				
10/12/22	Pre-observation conferences, observations with a minimum of 45 minutes, and post conference within ten days.	Complete 09/21/2022	Kristy Thomas	09/30/2022
<i>Notes:</i>				
4/17/23	Summative evaluations will be completed by May 12, 2023 by administration.	Complete 06/14/2023	Kristy Thomas	05/12/2023
<i>Notes:</i>				
Implementation:		06/29/2023		
Evidence	6/29/2023			
Experience	6/29/2023			
Sustainability	6/29/2023			

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Quality of professional development			
KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Weekly professional development is provided for teachers based on observations and patterns of our students. Research based practices are provided during the PD. Outside consultants are also brought into our building throughout the school year to meet with teachers, model lessons, and debrief with information thought to be valuable for enhancing instruction.	Limited Development 09/27/2019		
		Priority Score: 2 Opportunity Score: 2	Index Score: 4		
<i>How it will look when fully met:</i>		<p>Each year, teachers participate in two surveys about working conditions. The first one is the district survey and the other is the NC Teacher Working Condition Survey. Principals are provided data from these surveys. We will take a closer look at the data and determine what areas need a stronger focus, and how we can improve the low rating areas.</p> <p>We will have weekly PD with Shobert centered around the patterns and trends in data. Teachers will also provide input after meetings to help guide further professional development.</p> <p>Teachers will begin the LETRS training. This is a state mandated science of reading program that will take two years to complete. Wednesday professional development time will be largely focused on this initiative, as well as occasional planning sessions.</p>		Rosanna Teal	05/31/2024
Actions			5 of 6 (83%)		
	9/7/21	Analyze the Union County teacher survey data.	Complete 03/07/2022	Rosanna Teal	03/01/2022
	<i>Notes:</i>				
	9/7/21	Participate in the NC Teacher Working Conditions Survey	Complete 03/02/2022	Megan Gutelius	04/01/2022
	<i>Notes:</i>				

9/7/21	Meet as a site base team to discuss what changes should be made-- providing suggestions.	Complete 03/07/2022	Kristy Thomas	05/01/2022
<i>Notes:</i>				
4/11/22	Teachers will complete Year 1 of LETRS training.	Complete 06/08/2022	Elaine Shobert	06/08/2022
<i>Notes:</i> The final training dates for the 2021-2022 school year are June 6-8, 2022.				
4/11/22	Teachers will continue Year 2 of LETRS training- a state requirement.	Complete 03/31/2023	Elaine Shobert	05/01/2023
<i>Notes:</i>				
4/6/23	Curriculum coaches and administration will analyze 2023 EOG data, as well as NCCI data from the three reading and math to drive effective strategies and best practices to increase student achievement levels.		Kristy Thomas	05/31/2024
<i>Notes:</i>				
Implementation:		04/06/2023		
Evidence	4/6/2023			
Experience	4/6/2023			
Sustainability	4/6/2023			