

## School Improvement Team Meeting—March 16, 2016

**Attendance: Staff Representatives:** Essentials--Beth Lanzy; K—Brittany Ackerman; 1st grade—Marci Micciantuono and Karen Hinson-Mullis; 2nd grade--Angela McAuley; 3rd grade--Kerry Plyler; 4th grade--Corey Ackerman; 5th grade--John McAuley; Federal Programs-- Lydia Lorenzo; Exceptional Children-Olenma Alvarez; Teacher Assistants—Meg Bell; Administrator--Blaire Traywick

**Parent Representatives:** K--Amanda Alvarez; 2<sup>nd</sup> Grade—Kelly Stegall; 3<sup>rd</sup> Grade-- Tiffany Pratt; 5<sup>th</sup> Grade—Dana Brown

**Commencement: 2:30 P.M.**

**Approval of 1/20/16 Meeting Minutes**—approved.

### **Leader in Me:**

Mrs. Traywick and team members on SIT that attended Leader in Me Symposium answered questions and provided input.

- 1<sup>st</sup> year cost \$62,000, then \$23,000 the second year, and by the fourth year the cost goes down to \$11,000
- Constant training involved including for parents
- No matter who the principal is, it is up to the stakeholders to carry this through and to continue it.
- On April 27<sup>th</sup> Mrs. Traywick reserved spots for 10 people to attend Indian Trail Elementary School's Leadership Day. Email will come.
- Many scenarios, ideas, thoughts were shared to offer more focus and clarification.
- Gary Sides, BoE rep, is in total support of TLIM and BHESA.

### **Grade level feedback for The Leader in Me:**

Kindergarten- Yes to TLIM. Concerned Leader in Me may not be Kindergarten friendly per a teacher at ITES. (**Response: There are not Kindergarten student-materials yet training for ALL staff (K and TAs too) and many, many support resources are available.**)

1<sup>st</sup>- Yes to TLIM. Will we have time/training? We have excitement with caution.

2<sup>nd</sup>- Yes to TLIM. Stressed about the actual implementation.

3<sup>rd</sup>-Yes to TLIM.

4<sup>th</sup>-Yes to TLIM.

5<sup>th</sup>-Yes to TLIM. We have a concern about Dr. Ellis leaving and want the support from Central Services to continue.

EC – Yes to TLIM.

TAs- Yes to TLIM. Same sentiment as others but support it.

Federal Programs- Yes to TLIM.

Parents- Yes to TLIM.

Essentials- Yes to TLIM. We understand the philosophy but unclear on implementation.

## ***Consensus is to move forward with The Leader in Me.***

Other items mentioned regarding The Leader in Me:

- involved funding, training for new staff (when people leave) and to make sure everyone is held accountable. Sustainability is possible!
- There will be Training on June 7<sup>th</sup> (small team), training for all staff on July 12<sup>th</sup>, 13<sup>th</sup>, and 18<sup>th</sup> (Staff will be able to trade July 14<sup>th</sup> and 15<sup>th</sup> workdays for July 12<sup>th</sup> and July 13<sup>th</sup>), training in August, training in October and materials will be provided for students and staff
- Leader in Me process begins July 21<sup>st</sup> for students.
- We will need to amend the School Improvement Plan, Critical needs and Title I plans.
- We will need to create new Mission Statement for next year that everyone including students can easily remember and say. Think of mission statement that will be short and concise. Input needs to be provided at every grade level and ask the students what is important to them.

### **Feedback from staff about what's on their plates:**

- Give Mrs. Traywick your responses for "What is on your plate?" This is needed to show how TLIM is aligned to "things" we already are doing. This not supposed to be a list of complaints.

### **Kindergarten concerns:**

- Concerned about money collections from different events/fundraisers going on at same time. (For example, we had money collections for Pennies for Patients/Cancer, T-Shirt sale and Jump Rope for Heart going on at the same time.) Next year, Can we have every Friday be jean day for a dollar and money goes to that collection or is divided or goes into pot for guidance that helps all of our students?
- We noticed in a video for The Leader in Me the students are in uniform. Our students look sloppy. You can't tell that we are in a uniform school; there are too many choices. Many staff see students before they arrive to the classrooms in the morning; why aren't they addressing the dress code violations? They can be looking at the children to see if they are in uniform and help resolve the issue before coming to class. Suggestions: 1 color of slacks (i.e. Khakis); 2 shirt color options (i.e. purple and orange); OR 1 color shirt assigned to each grade level; Pre-K: yellow; Kindergarten: purple; First:

orange; Second: white; Third: gray; Fourth: black; Fifth: red. BHESA+ t-shirts can only be worn on a designated "Spirt Day" or Fridays in general.

- Concern with the Essential stickers-We are seeing that the class will not earn a sticker because of one student. Stickers should be given based on class performance as a whole; Stickers should not be withheld due to 1 or 2 individuals when the remainder of the class is on task
- Also, what will PBIS look like when we implement The Leader in Me? We are giving green tickets and Kindergarten students love getting them as they get to earn a prize from their classroom teacher.

### **1<sup>st</sup> grade concerns:**

- Teachers need to supervise their class in the cafeteria/food serving- line and monitor students getting appropriate serving size of fruits and vegetables. Many times 1<sup>st</sup> and K get what is only left. Cafeteria staff tries to monitor but teachers need to help watch portion sizes. Need clarity on what the students should be getting—how many vegetables/fruits. If the "has to get" certain items, yet won't eat it; isn't that a waste?

### **2<sup>nd</sup> grade concerns:**

- Noticed a car driving in the wrong direction/cutting through the bus lot. Can there be a way to block bus lanes on Phifer side and entrance side so delivery trucks and cars cannot cut through?
- Noticed 1<sup>st</sup> grade students in working with Mr. Fisher. Can some 2<sup>nd</sup> graders have the opportunity to meet with Mr. Fisher for enrichment? (Traywick said absolutely as his schedule permits; minimally ask for ideas as well of how to enrich; he is an excellent resource—just need to communicate with him.)

**3<sup>rd</sup> grade concerns:** None

**4<sup>th</sup> grade concerns:** None

### **5<sup>th</sup> grade concerns:**

- We are not getting copies of discipline reports and ISS seems to not be a deterrent/enjoyable to the students.
- Can TA's be used when there is no substitute so disbursing the class does not have to occur? ...especially with going down to 4 teachers in 5<sup>th</sup> grade. ***(It depends on the day; and has been done when not enough substitutes. Usually done in K-2 due to knowledge of content being taught. TA's can be pulled and are already pulled.)***
- Can we have more flexibility with the schedule/time to teach arts integration in our class?

**EC concerns:** None

**TA concerns:**

- Can we rethink afternoon car dismissal? Some students don't know their car rider number or parents do not have car number displayed in window of car. (Suggestions included: maybe put car numbers on hanger, reuse car rider number each year with same student just change the beginning. For example: K20 then when in 1<sup>st</sup> grade it becomes 120 etc. Maybe have students sit in library and staff uses walkies... line up 10-15 students at a time then walk them out. Someone goes out a few minutes before dismissal and checks the car numbers. If a car does not have car number then parent/guardian will have to park, go to the front office and bring in driver's license. Have car rider number on front of certain color of paper and rules on back. Use temporary numbers for situations where a child may just be car rider for a few days.) If a child is suspended from the bus—give them a temporary display number.

**Essentials concerns:** None

**Federal Programs concerns:**

- Noticed there are many car engines running during car dismissal in the afternoon and are concerned with the car fumes. Can we have a sign posted to turn engine off/ kids breathing here?

**Parent concerns:**

- Will there be car rider numbers for students involved in clubs?

**Discuss bus lot at next meeting.**

Please give agenda items to Corey Ackerman.

**Summary of minutes.**

**Adjourned:** 4:10