

Porter Ridge Elementary Site Based Agenda  
October 3, 2018

**Purpose of the Meeting:** To share and discuss information that relates to school performance, the School Improvement Plan and student learning.

**Expected Outcomes:** Shared decisions in these meetings will increase school performance and student learning.

**Norms:** No sidebar conversations; Come prepared; Start on time; Cell phones on silent/vibrate and no texting; Respect each other: Stick to the agenda

**Starting Time:** 3:00      **Ending Time:** 4:00

**Location:** PLC Room

**Members:**

Cheryl Lawrence	Principal	Jalonda Polk	Assistant Principal
Brianne Johnson	Guidance Rep.	Rebecca Shoniker	Instructional Support Rep.
Randall Daddio	EC Rep.	Sherie Rutledge	Kindergarten Rep.
Heather Schneider	First Grade Rep.	Cristin Cox	Second Grade Rep.
Hannah Park	Third Grade Rep.	Jessica Santana	Fourth Grade Rep.
Amy Morris	Fifth Grade Rep.	Christina Harris	Special Area Rep.
Whitney Cox	Instructional Support Rep		
Sammy Essic	Teacher Assistant Rep.	TBD	Parent Rep.
Renea Crookshanks	PTO Board Rep.	TBD	Parent Rep.

<b>WHAT? (Content/Topic)</b>	<b>WHO? (Presenter)</b>	<b>TIME REQUIRED</b>
Welcome and review of purpose and norms	Lawrence	2 minutes
<b><u>New Business</u></b>		
Finalize Norms	Team	5 minutes
The team agreed up on the norms listed at the top of the agenda.		
Elect Chair and Secretary	Lawrence	5 minutes
Mrs. Santana was unanimously voted as the Chair. Mrs. Daddio was unanimously voted as the secretary.		
School Improvement Plan	Team	60 minutes

Mrs. Lawrence indicated that she would complete the assessment data and profile portion of the plan. In reviewing the preliminary work on the plan the team had discussion on adding/revising the following:  
Goal 1---This goal is predetermined by the district. The team looked through the strategies and edited the verbage how we wanted it to align with our school plan. Some funding has been set aside for clubs and everyone agreed on this. Funding for STEAM was also set aside per the plan.

Goal 2---Strategy 3--college/career ready incorporating in lessons what careers could incorporate whatever topic you are discussing in certain areas. College display template will be created for everyone to have a uniform display .

Goal 3---The team dedicated funds and a plan for implementing the Jan Richardson Guided Reading model.

The team reviewed the MTSS goal from last year. There is still a lot of MTSS work that needs to happen. MTSS must be fully implemented by 2020. There are some modules that still needed to be completed. This will be one of the strategies. Implementing Tiers 1-3 of the MTSS framework with fidelity as well as having a uniformed organization of students, tiers, etc.

Mrs. Lawrence will email us when she has finalized for us to look over before we all sign.

The team will need to sign the plan once we review the final draft provided to Central Services.

Discussion of School Spending (Boosterthon funds)	Lawrence	20 minutes
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The Boosterthon fundraiser will be held in January. Boosterthon money was set aside for technology last year and has been used for this, and there is some money remaining for technology such as interactive boards needing to be replaced, etc. For our Boosterthon fundraiser, parents and community members are more willing to support the fundraiser when they know where the money is going to be spent. The team determined that we would designate our Boosterthon funds for STEAM Materials that could be used in the lab as well as for materials in the classroom. The team discussed how STEAM is more than just building and making things. We will begin to educate parents about what it is so they are more interested as well. We will start with flyers and other things on social media leading up to STEAM night. We will also start providing information about STEAM in our parent emails.