

Site Based Management Team Agenda  
September 20, 2017 4:05 p.m.

1. Welcome and introduction of members—Marcus Leake, Kathy Lineberger, Nancy Adamo, Amy Rogers, Scott Perong, Casey Forbes, Stephanie Lewis, Evan Stevens (intern), Julie O'Connor, Shawn Keller, Laura McDonald, Nina Wheeling, Bruce Foley, Heather Ries (absent)
2. Approval of minutes—unanimously approved
3. Election of Officers—
  1. Chairman—Bruce Foley
  2. Vice-Chairman—Nina Wheeling
  3. Sergeant at Arms—Scott Perong
  4. Secretary—Amy Rogers
4. Old Business
5. New Business
  - a. Parents
    - i. Items for sale at the school store—the school store used to sell Tic Tacs, and many have asked for their return. They do not have a non-allergy disclaimer, and several teachers do not seem to be in favor. There was a unanimous vote to not sell them at the store.
  - b. Sixth Grade
    - i. The lack of technology support for students and teachers, as well as the need for replacement and loaner computers—due to county restrictions, our DSE hours have been cut back. Mrs. Rogers has been given some loaners to hand out when Mr. McNeil is not here. Mr. Leake asked teachers to encourage students to report computer malfunctions. Mrs. Adamo asked about what students do if they do not have a computer, and Mrs. Rogers has said that desktop computers are available if needed. Mr. Leake will continue to advocate for additional loaners. Mr. Foley encouraged parents to contact the county or Board members, and Mr. Leake said to certainly reach out to us at the school. Lyndsay Bopp is our PAC rep, as well.
  - c. Seventh Grade
    - i. Schedule of School-Wide Fund Raisers and Service Projects. This was created to avoid asking for money more than needed.  
Last Year's:  
September: Wildcat Den (PTSO)  
October 20: 3 on 3 basketball tournament (American Cancer Society)  
November: Pajama Drive (Beta Club)  
November 28- December 2: loose change drive (Underprivileged at Walter Bickett)  
February 3 – Souper Bowl of Caring (Union county Homeless Shelter)  
Feb: 6-10 valentine's sales (candy, flowers, smencils?)  
March 6-31: Pennies for Patients (Leukemia & Lymphoma Society)  
April: BFF Baskets (PTSO)  
April 29 - Relay for Life (American Cancer Society)  
Unscheduled Tournament:  
Hoops for Heart (American Heart Association)
    - ii. Would it be possible to combine the back-to-school Open House and the Parent Night into one event, possibly just before school starts? Mr. Foley has noticed a decline in parent participation on Parent Night, and is proposing combining the two events. We do have to consider the new families. Mr. Leake asks everyone to go back to their groups to gain input.
  - d. Eighth Grade
    - i. Progress reports – in 8th grade science and social studies would have only seen students 7.5 days (compared to 15 days in ELA and math) prior to sending home progress reports. Also, the amount of paper and time spent sending them when we have PowerSchool. Could this be revisited, especially for 8th grade science and social studies? Maybe send only to parents without internet access at home and/or below a C in the class. The county usually guides our progress report dates. Mr. Leake acknowledges that most of our parents use PowerSchool and don't need paper copies. He delayed 8<sup>th</sup> science and social studies date. Mr. Leake will ask PAC to see if this can be a Site Base issue.
  - e. Related Arts

- i. none
  - f. Exceptional Children
    - i. none
  - g. Ms. Rogers
    - i. Secondary role of SbMT as Media Advisory Committee—
  - h. Ms. McDonald
    - i. 7th grade is visiting a college this Fall. We'll be in need of parent chaperones (likely 2 from each HR)—November 13-14, students will tour Queens University.
  - i. Mr. Leake
    - i. SIP—there is an obligation that this group reviews the plan and signs off on the final draft.
- 6. Set meeting dates for the year
  - Wednesday, October 18, 2017
  - Wednesday, November 15, 2017
  - December falls during the holiday break
  - Wednesday, January 17, 2018
  - Wednesday, February 15, 2018
  - Wednesday, March 21, 2018
  - Wednesday, April 19, 2018
  - Wednesday, May 16, 2018
- 7. Adjournment